

Tyngsborough Sewer Commission
Meeting Minutes
May 10, 2012, 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept

Commissioners Attending: Jeff Hannaford (JH), Gerry Foley (GF), Fred Perrault (FP)
Also attending: Caryn DeCarteret, Administrator
Gene Spickler, Tax Collector

Call to Order

The meeting was called to order by Jeff Hannaford at 6:10 PM.

Item 1) Citizens' Time

None

Approved 8/9/12

Item 2: Administrator's Report (copy of report attached)

1. Revised Minutes from 3/22/12 for approval: *to be revised and reviewed 5/24/12*
2. Determination regarding Letter from Tax Collector regarding 164 Westford Road usage billing: The Tax Collector discussed various other commercial properties, their billing structure and the impact of being able to file liens for unpaid sewer bills.: *Inquire with Water Dept to determine how they handle billing*
3. 92 Middlesex Road, SES Partners, continued from 2/9, 2/23 & 3/8, 3/22. Emailed Jeff Blake regarding #3 of the agreement which is blank and asked him to rewrite the agreement and resubmit it for review.
4. Status of minutes from 4/12/12 – *GF will complete and submit for review*
5. Bills for K&P & W&C: *Verify dates of service for W&C, K&P bill signed*

Item 3: Superintendent's Report (Copied from attached report)

Superintendent's update

5-10-12

Weekly Inspections made of all Stations continue and Meter pits
Continue yard clean ups as well as Floats and inspections of wet wells.

Sequoia Ave Station Pump Fail removed pump 1 and replaced with spare will take pump back to shop and Replace cutter head inspect and return as spare. Install Mission system (110) unit installed dry contacts for run times, Power fail, Pump fail 1&2

Made rounds yard work cut grass clean up (between Rain)
Return to shop clean equipment place back In trailer

Install Mission alarm at Coburn Rd. run wire and prepare to put system on line

Dropped Mission system at Phalanx this will be installed at a later date

Audrey Ave Pump not running (1) after trouble shooting
Control panel found the alternator was hanging up. Removed and cleaned reinstalled system is working

Alarms at Masscuppic Trail, Bridgeview, Elm St, Sequoia.
There was a commutation failure. After checking stations Mission performed upgrades to there software.
All the stations retuned back online after 10:00pm Elm St still Off line with signal trouble had Bill
install a Verbatem system (phone line) to ensure the station is protected

Shop Clean pump from Sequioa Ave and break down. Remove cutter head and bench test pump. Cutter
head was found to be dull internal blockage as a result cleaned tested and have ordered replacement
cutter.

Charles George landfill meet Clean harbor and Neponset Controls who performed calibration on their
flow meter

Paul Provencher to date still has not received his allowance for safety wear. The line item is for \$200.00
I will contact Mr. Gilberto

Thank you
Allen Curseaden

Item 4) Correspondence

None

Item 5) Complaints

None

Item 6) New Business

Discussion regarding Phase 1 East – Sunset Park. The Commission discussed possible costs and benefits
associated with the use of Env 1 pumps and if directional drilling would impact costs.

Item 7) Old Business

FP inquired about the status of the grievance filing by the Superintendent. JH spoke with Rick Reault from the
BOS regarding the grievance, who said there was nothing on the BOS agenda as of yet.

Item 8) Adjournment

Motion to adjourn at 7:35 pm was made by FP. Second: GF. The motion carried 3-0-0.